

PERSONAL INFORMATION

Daniela Duarte Fazenda



-  Rue de Trône, 158, 1050 Brussels, Belgium
-  0032. 499.778.608
-  ddfazenda@gmail.com
-  Skype dfazenda

Sex Female | Date of birth 25/02/1980 | Nationality Portuguese

PROFILE

- **Ph.D. in Innovation in Education and experience in Project Management, Policy Monitoring and in providing Advisory Expertise.**
- **Work experience in both private and public ecosystems, challenged by the convergence of Academia and SMEs using the Open Innovation approach.**
- **Strong interest for international environments being Brussels-based.**
- **Determined, flexible and committed to teamwork. Open-minded with a keen eye for detail.**
- **Long-term commitment to education and research, strong concern for social justice; sensibility as a technical and creative writer and gifted public relations mind.**

WORK EXPERIENCE

from 08/2014 – present

National Contact Point for Horizon 2020 (ICT)

Brussels Enterprise Agency (impulse.brussels), Brussels, Belgium

- **Guidance and Expertise:** support to potential beneficiaries in identifying funding opportunities, applying for such opportunities and managing all awarded grants and similar awards; assistance to the monitoring and management of any grant compliance issue providing support, training and guidance to grant holders regarding the legal and financial aspects at an individual award level.
- **Policy Monitoring:** participation at the grant awarding bodies working activities, namely contributing to the ICT Programme Committee and the EC working groups, effectively monitoring changes in R&I funding policy and identifying impacts to beneficiaries in order to address any resultant constraints.
- **Project Management:** report and streamlining of the ICT NCP network grant expenditure; responsible for the accomplishment of all milestones and deliverables of Brussels Enterprise Agency in close coordination with the Work Package leaders; responsible for the timely progress and administrative reporting to the European Commission.

Business or sector Private Sector (working under the Regional Government governance)

from 02/2014 to 06/2014

Consultant

Funka Nu AB, Stockholm, Sweden (homeworking)

- **Projects and Studies:** proposal planning and development of competitive grant proposals regarding ICT resources (Horizon 2020 and AAL Programme). Direct support to the International Affairs Responsible in call prospection and definition of research and innovation projects. Direct contact with the EC and NCPs in order to prepare the approach for the constitution of consortia.
- **EC Tenders and Framework Contracts:** prospection of tenders in European e-procurement platforms. Design of solutions that best fit procurement requirements and draft of tender proposals including expert commitment procedures and budget planning.

Business or sector SME

from 02/2012 to 07/2014

European Liaison Officer

University of Algarve, Faro, Portugal

- **Guidance and Expertise:** proposal planning and development of competitive grant proposals regarding national and European funding in support of academic research, curricular development, educational outreach, and community enhancement (Horizon 2020, EACEA, ERC, EIT KICs, PROGRAMME MED, SUDOE, INTERREG IVC, ENPI CBC, POCTEP and ESF). Direct support to researches by organizing public presentations about the funding schemes and individual support to their proposals in liaison with the National Contact Point and with the EC Programme Officers in Brussels. Direct contact with the EC in order to prepare the H2020 networking strategies and research proposals for 2014-2020.
- **Project Management:** assistance to project cycle execution of approved projects according to public administration compliance in technical and financial terms.
- **Entrepreneurship and Business Development:** promotion of the transformation of knowledge-based ideas generated within the university and also coming from knowledge-based firms in the Algarve generating qualified employment. Support to the draft proposals to national and international incentive schemes to Start-ups/SMEs. Direct contact with the EC in order to prepare the Horizon 2020 networking strategies for direct funding dedicated to SMEs for 2014-2020, with specific focus on the SME-Instrument.

Business or sector Public University

from 01/2007 to 10/2012

Project Manager

International Juvenile Justice Observatory, Brussels, Belgium

- **Project Management:** management and development of a diverse portfolio of institutional, private, corporate and hybrid funding resources; technical execution of the project lifecycle (project drawing, budget management, implementation and reporting in action and operating grants) regarding allocations from several EC DGs and Executive Agencies (Home Affairs, Justice, Liberty and Security, Employment, Social Affairs and Inclusion, EACEA and Europa) as well as tenders in collaboration with SOFRECO (France), IDEABORN (Spain) and PROGECO (Italy).
- **Fundraising and Advocacy:** development of the case for support of the International Juvenile Justice Observatory and its fundraising strategy concerning private donations and corporate sponsorship agreements; special relevance for the steering of policies and practices supporting the mobilization of resources for the establishment of the European Juvenile Justice Council.
- **Campaigning and Policy:** configuration of the communication campaigns and organization of the international conferences and seminars on the Right of the Child organized by the International Juvenile Justice Observatory; organization of the annual meeting of the European Council for Juvenile Justice and of the Asian-Pacific Council of Juvenile Justice.

Business or sector NGO

from 04/2005 to 12/2006

Training Department Coordinator

Portuguese Textile Industry Union (STSTBB), Covilhã, Portugal

- **Project Management:** application and management of ESF funded projects concerning training actions being responsible for the financial, administrative and technical oversight of project implementation, in a timely manner and in line with the STSTBB policies.
- **Implementation and Monitoring:** technical support and guidance on the regional project implementation to the STSTBB missions and partner entities cooperating in the implementation of the projects in compliance with national Law.
- **Coordination:** assignment of the EQUAL initiative on the Rights of Women and eradication of poverty within the female unemployed community – training and social reinsertion actions.

Business or sector Trade Union

from 07/2003 to 12/2006

Adult Education Team Coordinator

National Employment and Training Institute (IEFP), Covilhã, Portugal

- **Project Management:** sound delivery of the training activities and deliverables, preparing the necessary documents and material, organising the appropriate steps and procedures on the coaching and mentoring of each adult training action.
- **Coordination:** organization of the team meetings on the progress of the regional indicators of adult training actions; responsible for the scholarship procedures, including desk reviews and backstopping of the work of regional coordinator, supporting the development of reports and action briefs.
- **Monitoring and Evaluation:** contribution to the development/revision of the training actions' procedures and tools (with other team members) by collecting, organizing and synthesizing available information, identifying gaps to address during the field work.

Business or sector Public Institution

EDUCATION

from 2010 - 2016

Ph.D.

University of Salamanca (Spain)

- Education
(*DINÁMICAS DE LA CALIDAD EN LOS CENTROS EDUCATIVOS PERCIBIDOS COMO DE EXCELENCIA. CONTRIBUCIÓN A LA INNOVACIÓN EN TECNOLOGÍA EDUCATIVA*)

from 2007 - 2009

Master's Degree

University of Salamanca (Spain)

- ICT in Education and Quality Management

from 1998 – 2003

Bachelor's Degree

University of Aveiro (Portugal)

- English and German Teaching

ADDITIONAL TRAINING

05/2015

Business Model Canvas

Strategyzer (Belgium)

07/2012

How to Write a Competitive Proposal for Framework 7 (advanced)

Getting Ready for Horizon 2020

Hyperion Ltd – Dr Sean McCarty (UK)

07/2010

Training on Fundraising, Marketing, and Benchmarking Strategies for NGOs

IainMore Associates (UK)

09/2008

NetWorking and Cooperation Competences for Project Managers

KESYP - Career & Counseling Center (Greece)

LANGUAGES

Mother tongue(s)

Portuguese

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
	English	C2	C2	C2	
Spanish	C2	C2	C2	C2	C2
French	C2	C2	C2	C2	C2
German	B2	B2	B2	B2	B2

PERSONAL SKILLS

- Job-related skills**
- Good communication skills gained from the experience as Project Manager in multicultural work teams.
 - Excellent organisational skills gained from the management of projects with several co-beneficiaries.
 - Hands-on approach to all administrative and reporting tasks against clear presentation of results.
- Computer skills**
- Excellent command of Microsoft Office™ tools
 - Excellent command of Project Management tools (Project Management Apps, Gantt charts, etc.)
- Driving licence**
- A and B